
R. C. PATEL

**Institute of Pharmaceutical Education and Research, Karvand Naka Shirpur Dist.
Dhule (MS) 425405**

Date: 17/10/2014

Venue: Seminar Hall

Agenda for Meeting:


1. Regarding internal and University examination
2. Regarding Diwali Vacation
3. Regarding academic duties

Minutes of Meeting: The following points were discussed during meeting

1. Confirmation of minutes of last meeting
2. Committee discuss about completion of syllabus for internal and university examination
3. Committee discuss about the distribution of criteria wise work of NAAC to various faculties
4. Feedback collection procedure was discussed for the syllabi of B Pharm I, III, V and VII sem students
5. Dr. S. J. Surana Principal discuss Diwali vacation schedule for students and staff
6. Dr. A.A. Shirkhedkar, Vice Principal discuss about schedule of internal theory and practical examination immediately after vacation.
7. Dr. S. J. Surana, Principal brief about tentative dates of University examination
8. Committee decided that assessment of answer book should complete immediately and to show to students. It has been decided that marks to be entered in marks register.
9. Committee discussed about change in academic duties and class teacher appointment for next semester
10. Meeting was concluded with permission of chair and vote of thanks

Members present:

1. Dr. S. J Surana
2. Dr. A AShirkhedkar
3. Dr. P H Patil
4. Dr. C R Patil
5. Dr. A U Tatiya
6. Dr. H S Mahajan


Dr. S. J. Surana
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