
R. C. PATEL

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Date: 06/12/2014

Venue: Seminar Hall

Agenda for Meeting:


1. Regarding internal and University examination
2. Regarding Academic Portfolio
3. Regarding academic weekly teaching plan

Minutes of Meeting: The following points were discussed during meeting

1. Confirmation of minutes of last meeting
2. Dr. P H Patil, Vice Principal discuss academic calendar for 2nd term of academic year 2014-15. He also overview about tentative dates for internal as well as University examination.
3. Dr. S J Surana, Principal discuss about different academic portfolio and duties allotment
4. It is decided that from this academic session weekly teaching plan is circulated among students through What's app groups one week prior to prepare accordingly.
5. Dr. A AShirkhedkar Vice Principal guided about maintenance of academic diary and local guardian book
6. Committee discuss about how to maintain record of academic portfolios and duties
7. Meeting was concluded with permission of chair and vote of thanks.

Members present:

1. Dr. S J Surana
2. Dr. A AShirkhedkar
3. Dr. P H Patil
4. Dr. C R Patil
5. Dr. A U Tatiya
6. Dr. H S Mahajan


Dr. S. J. Surana
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