
R. C. PATEL

**Institute of Pharmaceutical Education and Research, Karvand Naka
Shirpur Dist. Dhule (MS) 425405**

Date: 30/04/2017

Venue: Seminar Hall

Agenda for Meeting:

1. Regarding completion of syllabus
2. Schedule for Internal and University Examination
3. Industrial project completion

Minutes of Meeting: The following points were discussed during meeting

1. Confirmation of minutes of last meeting
2. Committee discuss about completion of syllabus for Internal and University Examination
3. Dr. SJ Surana Principal, discuss summer vacation schedule for students and staff
4. Dr. AAShirkhedkar Vice Principal, discuss about schedule of University examination
5. Committee discussed the schedule for the collection of feedback from II, IV, VI and VIII semstudents
6. Committee decided that assessment of answer book should complete immediately and showed to students. It has been decided that marks to be entered in mark register.
7. Considering schedule of university for final year B Pharm industrial project evaluation it is decided to inform students to submit report to training and placement department along with training certificate
8. Meeting was concluded with permission of chair and vote of thanks

Members present:

1. Dr. SJ Surana
2. Dr. AAShirkhedkar
3. Dr. C R Patil
4. Dr. A U Tatiya
5. Dr. HS Mahajan


Dr. S. J. Surana
PRINCIPAL
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